

Thank you for your interest in applying for a volunteering opportunity at Pure Innovations.

Pure provides services to people with disabilities and disadvantaged groups. We aim to ensure people's days are full of meaning and purpose, developing skills and trying new experiences that make sense to the individual and fulfil their potential.

We have developed ground-breaking initiatives that give people the chance to do useful activities, training and work experience. Interacting with the wider community shows that people with a disability are valued members of society with lots to contribute.

Volunteers will work as part of a team supporting service users in projects and activities such as

- Working in local parks to improve green spaces
- Working to improve community spaces
- Catering
- Art & Crafts
- Flower arranging
- Music therapy
- Sports and Keep Fit
- Aromatherapy
- Supported employment

If you would like to get involved with these areas or if have a specialist skill you would like to share or if you would just like to give something back to your community please get in touch.

You can find out more information about our organisation on our website pureinnovations.co.uk.

Enclosed is our Volunteer Application Pack. Please complete all sections and return to: Corporate Services at the address below.

If you would like to discuss volunteering at Pure; arrange an informal meeting or if you have any queries with your application please contact us on 0161 474 5900

Many thanks again for your interest and we look forward to hearing from you soon.

Regards

Cerys Hartt & Chris John

Corporate Services Team



VOLUNTEER APPLICATION FORM



First Name: _____ Surname: _____

Address: _____

_____ Postcode: _____

Tel No. Day: _____ Mobile: _____

E-mail: _____

When would you be able to volunteer?

Briefly describe what you want to gain from a voluntary placement:

What can you contribute to this voluntary placement (*e.g. Training, qualifications, interests, skills, commitment*): Continue on a separate sheet if necessary.

Are you willing to use your car as part of your voluntary work?

Yes

No

References

Please give details of two referees. Referee 1 should be a person who has been responsible for your work i.e. manager, tutor or other responsible person. The other referee should have known you for at least 2 years, and should be able to comment on your experience.

REFEREE 1

Name

Address

Telephone

Email

Relationship

REFEREE 2

Name

Address

Telephone

Email

Relationship

Equal opportunities monitoring information

Our policy is to ensure that no volunteer receives less favourable treatment because of, or is disadvantaged by, any conditions or requirements that cannot be shown to be justifiable. To assist us in checking that this policy is carried out and for that purpose only, it would be help if you could complete the following. You are under no obligation to complete this section. It will not affect your application in any way.

Male

Female

Date of Birth

Do you consider yourself to have a disability?

Yes

No

Prefer not to say

The following definition may provide a useful framework for applicants to consider whether their condition would be considered as a disability. ***The Equality Act 2010 defines disability as a physical or mental impairment, which has substantial and long tem adverse effect on a person's ability to carry out normal day-to-day activities***

Please give details of your disability and any adjustments you would like us to consider making

Ethnic Origin

To which ethnic group do you belong? Put a tick against one of the groups below:

White (UK)

White (other)

White (European)

Irish

Black Caribbean

Black African

Black (other)

Pakistani

Bangladeshi

Indian

Asian (other)

Turkish Cypriot

Greek Cypriot

Other, please specify _____

Please state where you heard about volunteering opportunities at Pure

The above information is important and will be used for monitoring purposes and the provision of statistical data only. All information supplied will be treated in the strictest confidence.

EXEMPTION UNDER THE REHABILITATION OF OFFENDERS ACT

Pure Innovations works with vulnerable people and because of this we ask all people involved with the organisation to complete this form as Enhanced Criminal Records Bureau clearance is required. Having a criminal conviction does not automatically exclude people from undertaking a volunteer role. Each case will be considered separately on its merits.

The Rehabilitation of Offenders Act (Exemptions) Order 1975 applies to this role.

This means that you must disclose **ALL** criminal convictions (including those defined as **spent** under the Rehabilitation of Offenders Act), cautions, reprimands, final warnings, motor offences and any other information that may have a bearing on your suitability for the post, such as if your suitability to work with children or vulnerable adults has ever been questioned.

Failure to disclose any convictions / reprimands / cautions / final warnings or any other relevant information, may disqualify you from volunteering with Pure Innovations.

The Act does not provide any means of enforcing a person's right not to be refused a volunteering opportunity.

Date	Nature of convictions / reprimands / cautions / final warnings / other relevant information: (Please include dates)

Do you have any outstanding cases waiting to be heard?

Yes

No

If yes, please give date and details

Have you ever been dismissed by an employer or voluntary organisation?

Yes

No

If yes, please give details

Do you know anyone at Pure Innovations?

Yes

No

If yes, please state whom and your relationship with them.

Under the Immigration Asylum and Nationality Act 2006 – it is a criminal offence to knowingly engage as a volunteer a person aged 16 or over who is subject to immigration control and who has no permit to undertake voluntary work in the UK or who is working in breach of conditions to volunteer to work in the UK.

Please confirm your nationality

Are eligible to undertake voluntary work in the UK

YES

NO

You will be asked to provide documentation to confirm this **before starting** any volunteer role.

Documentation Required:

- A Passport describing the holder as a British citizen or having the right of abode in the UK
- A passport or national identity card issued by a member State of the European Economic Area (EEA) Agreement which describes the holder as a national of that State
- A United Kingdom residence permit issued to a national of a member state of the EEA.

If you are unable to provide any of the above you must provide one of the following:

- An official document bearing a National Insurance number

Together with:

A birth certificate, a letter from the Home Office, or an Immigration Status Document.

Or

- A work permit

Together with:

Either a passport or a letter from the home office, which in either case must confirm that the holder has permission to enter or remain in the UK and take up the voluntary work in question.

Declaration

I declare that the information I have given on this form is, to the best of my knowledge, true and complete. I understand that if it is subsequently discovered that any statement is false or misleading, or that I have withheld relevant information, my application may be disqualified or, if I have already started a volunteer role, this may end. I hereby give my consent to the Company processing the data supplied on this application form for monitoring purposes in relation to the selection of volunteers.

A Signature is required even if you have nothing to declare.

If you are completing this form electronically, we will require a signature at interview.

Signed _____ Date _____

Data Protection

The information you provide will only be used in conjunction with this application form.